

# JOSEPH P. LOPINTO III

SHERIFF AND EX-OFFICIO TAX COLLECTOR



BUREAU OF REVENUE AND TAXATION

JESSICA L. KNIGHT, DIRECTOR

1233 WESTBANK EXPY, B-4<sup>th</sup> FL • HARVEY, LA 70058

## SALES FROM TEMPORARY STANDS OR VEHICLES OCCUPATIONAL LICENSE TAX AND SALES TAX DEPOSIT

TRADE NAME OR SPONSOR OF EVENT

LOCATION AT WHICH SALES WILL TAKE PLACE

START DATE OF EVENT

ENDING DATE OF EVENT

TELEPHONE NO.

NAME OF OWNER / APPLICANT

LAST 4 DIGITS OF SSN

HOME ADDRESS OF OWNER / APPLICANT

CITY

STATE

ZIP

TYPE OF MERCHANDISE FOR SALE

### ALL APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING:

- 1 A copy of a notarized lease agreement or letter of permission from the property owner.
- 2 A zoning clearance from Jefferson Parish Planning Department indicating the property is properly zoned for the intended use.

### I, the undersigned, do hereby understand and agree to the following terms:

- 1 I will, within ten (10) days of the ending date of the event, file an acceptable sales tax return with the Bureau of Revenue and Taxation Sales Tax Division. If the sales activity continues for a period of thirty (30) days, I will file an acceptable sales tax return on or before the twentieth (20<sup>th</sup>) day of the month following each thirty (30) day period.
- 2 I will maintain adequate records available for inspection by the Bureau of Revenue and Taxation including all ledgers, journals, purchase invoices, register taps, sales tickets, etc., to support the sales tax return(s) filed.

SIGNATURE OF INDIVIDUAL APPLICANT

DATE

OCCUPATIONAL LICENSE TAX: \$ \_\_\_\_\_

SALES TAX DEPOSIT: \$ \_\_\_\_\_  
(minimum \$250.00)

VENDOR PERMIT FEE: \$ \_\_\_\_\_  
(if applicable) (\$50.00 if outdoor)

TOTAL TAX COLLECTED: \_\_\_\_\_

**NOTE:  
SALES FROM PUBLIC  
PROPERTY ARE PROHIBITED**

REVISED 12-16-2025

SALES TAX DIVISION

P.O. BOX 248 • GRETNA, LA 70054-0248  
(504) 363-5637 FAX (504) 363-5644

PROPERTY TAX DIVISION

P.O. BOX 130 • GRETNA, LA 70054-0130  
(504) 363-5710 FAX (504) 363-5644